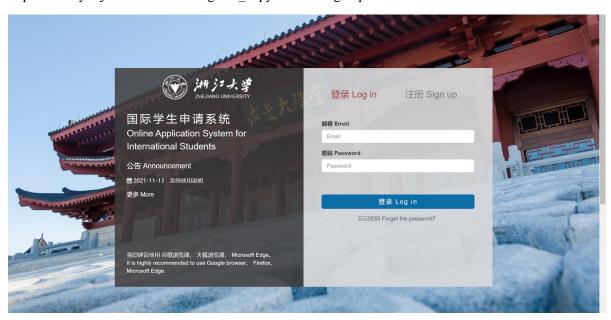# Instructions for Application Procedure of IDE Master's Degree Program 2022 of International School of Design, Zhejiang University, Ningbo (ZJU-ISD) and Scholarship

1. Visit Application & Admission System for International Student of Zhejiang University at http://isinfosys.zju.edu.cn/recruit/register_copy.shtml to sign up



Enter your email address, and set a password containing at least 8 letters and/or digits, re-enter the password to confirm, press "Sign up".



2. Check Out the Email and Activate Account.



Dear User.:
Username :
Password:
Congratulations. You have successfully registered an account in the Admission System for International Students at Zhejiang University.
Please click the link below to activate your account first, and then log in with your username and password.
http://isinfosys.zju.edu.cn:80/recruit/account/active.bi?enc=D1y0SWd9YapynHcIGfFy_q20DibkfknUr-nbTWiGDiSU6_iYd0hnp1RLJNc_BbWBAeiQRd8Y32jipFICYhIpH2s6QH1l1mSUbA1eC1olMoo
If you fail to activate your account with the link above, please open the link in a new window.
It's not necessary to do anything to cancel this account if you received this email by system mistake. The account will not be activated.

This email is sent by the system automatically. DO NOT reply directly.

Click on the link in the activation email sent by Zhejiang University to activate your account. You can enter your user name (your registered email address) and password to log in Application & Admission System for International Students of Zhejiang University.



3. Log in the Application & Admission System



Enter your registered email address and password, click on "Login".

4. Select Program

Click on "Master's Degree".

5. Confirm the Type of Program



申请确认
Application Confirmation

基本信息
Personal Information

联系方式
Contact Information

教育经历
Educational Experience

学习计划
Study Plan

奖学金申请
Scholarship Application

附件上传
Documents Upload

**特别提醒:请确认你的申请类型**

Beware of being deceived.

☑ 确认申请硕士学习 I am now applying for the Master's Degree Program.

返回 Return                                  下一步 Next

Select the box, to confirm the application of the Master's Degree Program, then click on "Next".

Note: Applicant is advised to click on "Save & Next" once complete every page to save the input.

6. Complete Basic Information Session and Upload ID photo



All applicants MUST meet the following requirements when submitting your ID photo in the online application system:

--2 inch color ID photo;

--Bareheaded;

--No frame, on white background;

--Head occupying 2/3 of photo size;

--Pixels: no less than 320 * 240 pixels;

--Aspect Ratio: 4:3;

--Size:between 100KB and 500KB;

--Format: JPG;

For applicants who fail to submit the ID photo which meet the above-mentioned requirements, your application will NOT be able to proceed to the next phase of the admission procedures, so please make sure to provide us with the ID photo as strictly required.

If you have already submitted ID photos in the online application system which do NOT meet the above-mentioned requirements, please send your new ID photo to the corresponding admission email box directly as soon as possible.



7. Postal Address & Contact Details

## 录取通知书邮寄地址及电话 Address to Receive Admission Documents & Tel.

* 中国国内或国际 Domestic or Abroad

○ 中国大陆 Mainland China    ○ 中国港澳台地区 Hong Kong, Macao and Taiwan    ● 国际 International

如果是国际地址,请务必填写英文地址，否则会影响邮寄
If it is an international address, please fill in the English address, otherwise it will affect the accurate postal delivery.

* 国家 Country

=请选择 Please Select=    ▼

* 城市 City

* 电话 Tel.

* 邮编 Postal Code

* 收件人 Name of the Receiver

* 详细地址 Address

请确保6月到9月之间此地址可以收到录取通知书
Please ensure that an Admission documents can be received at this address between June and September.

## 当前联系地址及电话 Current Contact Address & Telephone Number.

* 国家 Country

=请选择 Please Select=    ▼

* 城市 City

* 电话 Tel.

* 邮编 Postal Code  ● 有 Yes    ○ 无 No

Please provide 3 types of postal address and contact numbers, permanent address and telephone number to

receive admission notice (please ensure that admission documents can be received at this address between June and September) and your current address and telephone number (provide the information even if they are the same).

8. Information of Emergency Contacts and Guarantor in China

* 是否有在华紧急联系人
Are there any emergency contacts in China?

◉ 有 Yes　○ 无 No

* 在华紧急事务联系人
**Emergency Contact Person**

* 联系人电话
**Emergency Contact Phone Number**

* 联系人地址
**Emergency Contact Address**

* 是否有在华担保联系人
Do you have any Guarantor in China?

◉ 有 Yes　○ 无 No

* 在华担保事务联系人
**Guarantor in China**

* 担保人电话
**Phone Number of Guarantor in China**

* 担保人地址
**Address of Guarantor in China**

Please fill in the information if you have emergency contact person and guarantor in China. If not, you may enter the postal address of the embassy of your country in China or consulate of your country in Ningbo, name and telephone number of your country's ambassador/consul general in China.

9. Study Record

**\* 最后学历 Highest Academic Degree Obtained:**

=请选择 Please Select=

**\* 最后学习学校 Final Education Institution:**

**\* 获得或即将获得的学位 Diploma Obtained or to Obtain:**

**学习经历 Study Record** ⊕ Press "+" for more input.

\*学校名称 Institution

\*在校时间 Years Attended (from/to)

| From | | Year only. | To | |

\* 主修专业 Field of Study

\* 获得学位 Diploma Obtained

**\* 是否曾经在华学习? Have you ever studied in China?**

○ 是 yes　◉ 否 no

**\*在华学习单位 Name of the Institution**

**\*学习时间 Learning Time (from/to)**

| From | startTime | To | endTime |

Please fill in as required.

10. Work Experience

**工作经历 Work Experience/Employment Record** ⊕ Press "+" for more input.

\* 是否有工作经历
Do you have any work experience?

○ 有 Yes  ⦿ 无 No

\*工作单位 Employer

\*起止时间 Time (from/to)

| From | | Year only. To | |

\*从事工作 Work Engaged

Please fill in as required.

11. Academic Papers, Writing & Art Works Published

\* 曾发表的主要学术论文、著作及作品 Academic Papers, Writing & Art Works Published:

It is optional, please fill in if you have published any academic papers, writing and art works.

12. Language Proficiency

| \* 汉语水平 Chinese Proficiency | \* HSK等级 HSK Level | \* HSK听力分数 HSK Listening Score |
|---|---|---|
| 不懂 No ability ▼ | 无/None ▼ | |

| \* HSK阅读分数 HSK Reading Score | \* HSK写作分数 HSK Writing Score | \* HSK总分 HSK Total Score |
|---|---|---|

Since IDE Program is English taught, you may choose "No ability" for Chinese proficiency, "None" for HSK Level.

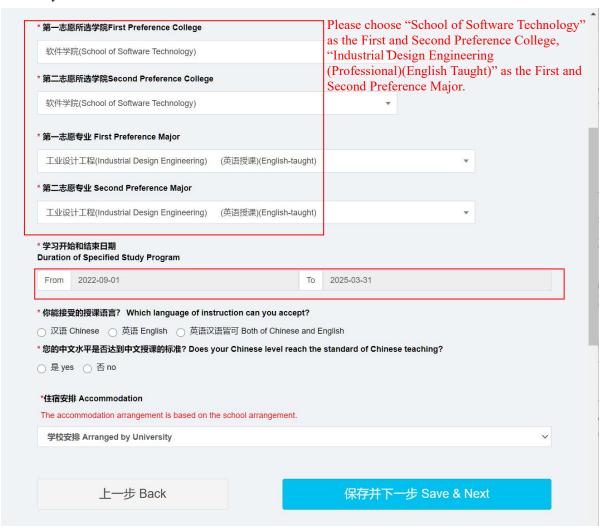| \* 英文水平 English Proficiency | \* 英语等级 Level | \* 分数 Mark |
|---|---|---|
| =请选择 Please Select= ▼ | =请选择 Please Select= ▼ | |

其他语言 Other Languages

Please fill in as required.

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13. Other Experience

* 你是否将于2022年3月或6月本科毕业? Are you going to graduate from your undergraduate program in March or June 2022?

○ 是 yes  ○ 否 no

* 是否在浙江大学有过学习经历? Have you ever studied in Zhejiang University?

○ 是 yes  ○ 否 no

* 你是否正就读于中国大陆的其他高校? Are you currently studying in a university in mainland China other than Zhejiang University?

○ 是 yes  ○ 否 no

* 你是否属于以下情况? Are you in the following situation

我现在已经在其他大学注册就读，但是如果我被浙江大学录取，我将会终止在目前学校的学业，到浙江大学来重新开始学习。

I am now registered and studying in another university, but if I am admitted to Zhejiang University, I will terminate my studies at the current school and come to Zhejiang University to restart my studies.

○ 是 yes  ○ 否 no

Please select "Yes" or "No" according to the fact.

14. Study Plan

* 第一志愿所选学院First Preference College

软件学院(School of Software Technology)

* 第二志愿所选学院Second Preference College

软件学院(School of Software Technology)

* 第一志愿专业 First Preference Major

工业设计工程(Industrial Design Engineering)    (英语授课)(English-taught)

* 第二志愿专业 Second Preference Major

工业设计工程(Industrial Design Engineering)    (英语授课)(English-taught)

Please choose "School of Software Technology" as the First and Second Preference College, "Industrial Design Engineering (Professional)(English Taught)" as the First and Second Preference Major.

* 学习开始和结束日期
Duration of Specified Study Program

| From | 2022-09-01 | To | 2025-03-31 |

* 你能接受的授课语言? Which language of instruction can you accept?

○ 汉语 Chinese  ○ 英语 English  ○ 英语汉语皆可 Both of Chinese and English

* 您的中文水平是否达到中文授课的标准? Does your Chinese level reach the standard of Chinese teaching?

○ 是 yes  ○ 否 no

*住宿安排 Accommodation

The accommodation arrangement is based on the school arrangement.

学校安排 Arranged by University

上一步 Back          保存并下一步 Save & Next

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Please choose School of Software Technology as the First and Second Preference College, and Industrial Design Engineering (Professional) (English taught) as the First and Second Preference Major. Duration of Specified Study Program is auto-filled based on the First Preference College and Major you select above, manual input is not needed.
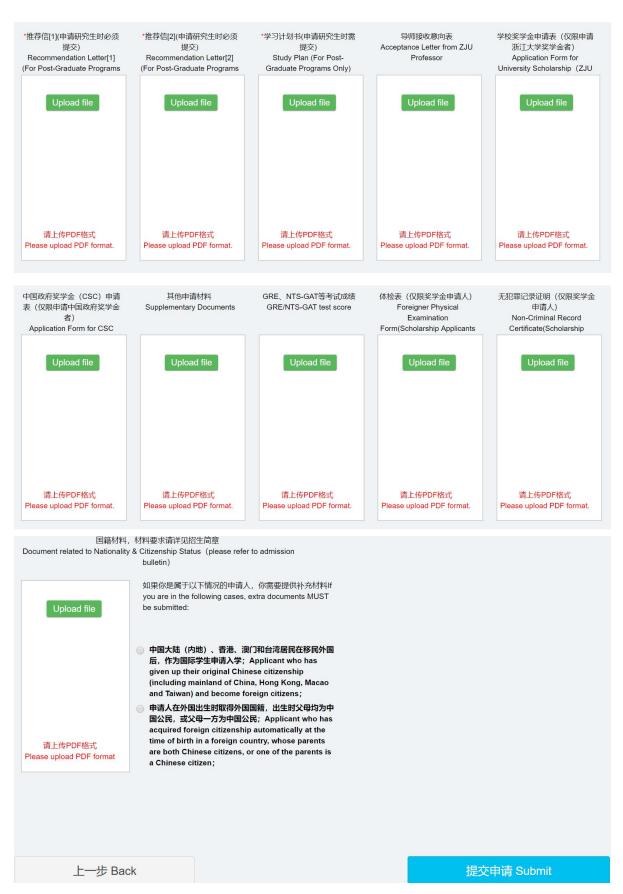
15. Scholarship Application



Please select "no" . IDE Program will provide students enrolled from LDCs with full scholarship and partial scholarship. For more details, please refer to the Application Guide.

16. Documents Upload

| *推荐信[1](申请研究生时必须提交) Recommendation Letter[1] (For Post-Graduate Programs | *推荐信[2](申请研究生时必须提交) Recommendation Letter[2] (For Post-Graduate Programs | *学习计划书(申请研究生时需提交) Study Plan (For Post-Graduate Programs Only) | 导师接收意向表 Acceptance Letter from ZJU Professor | 学校奖学金申请表（仅限申请浙江大学奖学金者） Application Form for University Scholarship（ZJU |
|---|---|---|---|---|
| Upload file | Upload file | Upload file | Upload file | Upload file |
| 请上传PDF格式 Please upload PDF format. | 请上传PDF格式 Please upload PDF format. | 请上传PDF格式 Please upload PDF format. | 请上传PDF格式 Please upload PDF format. | 请上传PDF格式 Please upload PDF format. |

| 中国政府奖学金（CSC）申请表（仅限申请中国政府奖学金者） Application Form for CSC | 其他申请材料 Supplementary Documents | GRE、NTS-GAT等考试成绩 GRE/NTS-GAT test score | 体检表（仅限奖学金申请人） Foreigner Physical Examination Form(Scholarship Applicants | 无犯罪记录证明（仅限奖学金申请人） Non-Criminal Record Certificate(Scholarship |
|---|---|---|---|---|
| Upload file | Upload file | Upload file | Upload file | Upload file |
| 请上传PDF格式 Please upload PDF format. | 请上传PDF格式 Please upload PDF format. | 请上传PDF格式 Please upload PDF format. | 请上传PDF格式 Please upload PDF format. | 请上传PDF格式 Please upload PDF format. |

国籍材料，材料要求请见招生简章
Document related to Nationality & Citizenship Status（please refer to admission bulletin）

Upload file

请上传PDF格式
Please upload PDF format

如果你是属于以下情况的申请人，你需要提供补充材料If you are in the following cases, extra documents MUST be submitted:

○ **中国大陆（内地）、香港、澳门和台湾居民在移民外国后，作为国际学生申请入学；Applicant who has given up their original Chinese citizenship (including mainland of China, Hong Kong, Macao and Taiwan) and become foreign citizens；**

○ **申请人在外国出生时取得外国国籍，出生时父母均为中国公民，或父母一方为中国公民；Applicant who has acquired foreign citizenship automatically at the time of birth in a foreign country, whose parents are both Chinese citizens, or one of the parents is a Chinese citizen；**

| 上一步 Back | 提交申请 Submit |
|---|---|

Documents shall be in either Chinese or English, and the size of each attachment shall be no more than 5MB, passport information page can be in PDF or JPG formats, all other materials must be in PDF format,
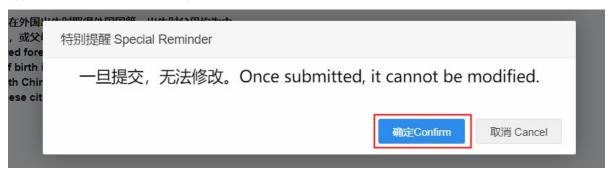
please upload materials to the corresponding block. Note: The system is unable to save uploaded documents, therefore, please ensure you have completed the application form, and uploaded all materials required by the applications of master's degree program, and then click on "Submit".

Note: Applicant who has not got the degree certificate when applying shall provide the pre-graduation certificate first (then provide the academic degree certificates no later than registration).
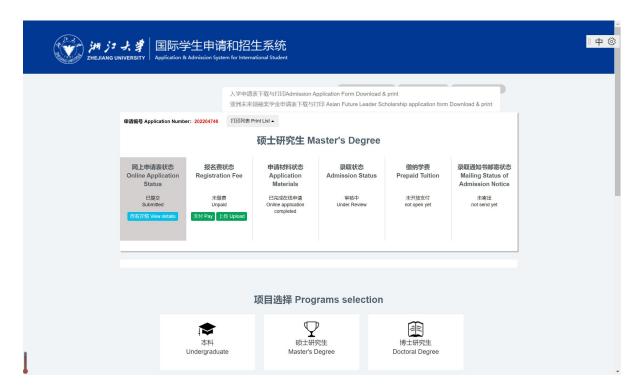
17. Submit Application



Click on "Submit" only when you complete the application form and upload all materials required by the applications of master's degree program.



Note: Once the application is submitted, you cannot modify anything and upload materials for the application. If you confirm, click on "Confirm", to complete the online submission procedure.



Your application and uploaded materials are submitted successfully if you see this page. Then please select "return", and you will see the page below.

## 18. Email All Materials

Applicant shall send all materials uploaded into the system after online submission, including the signed Admission Application Form and all other materials in a ZIP or RAR file via email: nbxq010@zju.edu.cn.